

Glamorgan Spring Bay Council

# Information Briefing Document

October | November | December 2024



GLAMORGAN  
SPRING BAY  
COUNCIL

## CONTENTS

<b>GOVERNANCE &amp; COUNCIL MEETINGS.....</b>	<b>3</b>
<b>MAYORAL ACTIVITIES.....</b>	<b>3</b>
<b>CORPORATE &amp; COMMUNITY .....</b>	<b>4</b>
<b>PROPERTY SETTLEMENT CERTIFICATES .....</b>	<b>5</b>
<b>USE OF COUNCIL SEAL .....</b>	<b>6</b>
<b>COMMUNITY SMALL GRANTS PROGRAMME .....</b>	<b>6</b>
<b>EVENT SUPPORT / ASSISTANCE .....</b>	<b>6</b>
<b>SOCIAL MEDIA STATISTICS.....</b>	<b>7</b>
<b>PLANNING &amp; DEVELOPMENT STATISTICS.....</b>	<b>9</b>
<b>FINANCIAL REPORTING.....</b>	<b>11</b>
<b>CORPORATE CALENDAR.....</b>	<b>23</b>
<b>COUNCIL MOTION TRACKING DOCUMENT .....</b>	<b>25</b>
<b>ANNUAL PLAN PERFORMANCE REPORT.....</b>	<b>27</b>

## GOVERNANCE & COUNCIL MEETINGS

Council meetings will be conducted monthly with special meetings being called by the Mayor or Councillors when required. In 2024 Council meetings will usually be held on the fourth Tuesday of the month commencing at 2.00pm.

Members of the public are able to register to attend Council Meetings in person. Registrations open on the Thursday prior to the scheduled monthly Council Meeting and close by 12 noon the day before the meeting. Once the maximum numbers have been reached, no further registrations will be accepted and only members of the public who have registered for the meeting will be able to attend.

To register your attendance, please use the following link <https://gsbc.tas.gov.au/council/council-meeting-agendas-minutes/> or contact Council's Executive Officer on 6256 4777.

If you have a question to ask during Public Question Time and are unable to attend the meeting, Council will allow questions to be provided by written notice up until 12 noon the day before the Council Meeting by either emailing [general.manager@freycinet.tas.gov.au](mailto:general.manager@freycinet.tas.gov.au) or alternatively questions can be left in the post box outside the Council Chambers located at 9 Melbourne Street, Triabunna.

Workshops are scheduled for the second Tuesday of each month unless otherwise required.

## MAYORAL ACTIVITIES

The Mayor attends numerous engagements each month. This is a list of the recent activities undertaken by Mayor Cheryl Arnol for October to December including:

- Attended meeting with Andrew Jenner MP
- Attended Remembrance Day Service at Triabunna
- Attended SERDA meeting
- Attended Mayshaw Foundation Day
- Presented Mayoral Award at Triabunna District School presentation night
- Presented Mayoral Award at Orford Primary School end of year assembly
- Presented Mayoral Award at Swansea Primary School end of year assembly
- Presented Mayoral Award at Bicheno Primary School end of year assembly
- Attended Triabunna Christmas Parade

## CORPORATE & COMMUNITY

As we report on the last quarter of 2024, Council has continued to address objections regarding land valuations. To date, 94 objections have been received since the start of the financial year. These objections are referred to the Office of the Valuer-General (OVG) for resolution. Should the OVG determine that any valuations require adjustments, rates will be revised accordingly. This process has added to the workload of our officers, who are dedicated to managing these matters efficiently.

The quarter also included considerable activity relating to the annual Tasmanian Audit Office's requirements and grant acquittals to various funding partners to support capital project completion.

Council also remained committed to supporting a range of community events throughout the quarter. Highlights included the Bicheno Food and Wine Festival, the Swansea Christmas Parade, and the Triabunna Christmas Parade. These events provided valuable opportunities for community engagement and celebration.

In addition to community events, Council has focused on staff development and training. Key initiatives included Child Safety Staff Training, First Aid Training, and Customer Request Module Staff Training to enhance service delivery and responsiveness. We also supported the *Stepping into the Future Employment Expo*, which provided valuable opportunities for local jobseekers and employers to connect.

Council is also proud to announce the official opening of the Bicheno Gulch Esplanade Project, a significant achievement in our ongoing commitment to community infrastructure. Additionally, we held the annual Tasmanian Seafarers Memorial Service at Triabunna, a poignant event that honors all Tasmanian seafarers who lost their lives at sea, including those from the armed services and seafarers of all nationalities who lost their lives in Tasmanian waters. The memorial serves as a reminder of Tasmania's rich maritime history, remembering those whose lives were claimed by the unpredictable seas around our coastlines. It offers a place for families and friends to commemorate loved ones lost at sea, ensuring that their memory lives on.

We look forward to continuing our support for community initiatives and enhancing our staff's capabilities in the upcoming year.

## PROPERTY SETTLEMENT CERTIFICATES

	2018/19		2019/20		2020/21		2021/22		2022/23		2023/24		2024/25	
	132	337	132	337	132	337	132	337	132	337	132	337	132	337
July	64	25	42	17	65	35	57	24	58	16	33	12	49	15
August	60	37	31	13	65	24	58	27	29	15	30	14	28	15
September	46	19	56	31	74	38	60	26	24	8	43	15	39	16
October	48	22	54	25	62	31	56	26	34	16	29	20	39	18
November	47	18	53	31	77	34	60	32	36	15	45	25	58	31
December	40	19	36	17	99	50	58	27	20	10	35	14	34	16
January	61	24	47	23	69	37	50	25	24	12	55	27		
February	49	30	37	18	79	36	63	37	53	25	29	14		
March	45	16	61	26	71	43	64	30	48	26	51	21		
April	50	27	15	7	70	27	46	28	29	14	39	22		
May	40	17	16	8	53	29	39	25	46	24	18	12		
June	27	17	23	14	31	23	36	28	21	13	19	13		
<b>TOTAL</b>	<b>577</b>	<b>271</b>	<b>471</b>	<b>230</b>	<b>815</b>	<b>407</b>	<b>634</b>	<b>329</b>	<b>422</b>	<b>194</b>	<b>436</b>	<b>209</b>	<b>247</b>	<b>111</b>
<b>TOTAL</b>	<b>848</b>		<b>664</b>		<b>1,222</b>		<b>963</b>		<b>616</b>		<b>645</b>		<b>358</b>	

### Section 132 Certificate of Liabilities

(1) A person referred to in subsection (2) may apply to the general manager for a certificate stating–

- (a) the amount of any liability for rates, whether due or not on the land and outstanding interest or penalty payable in relation to the land;
- (b) any amount received on account of rates that is held in credit against future liabilities for rates in relation to the land; and
- (c) the amount of any charge on the land recoverable by the council.

(2) The following persons may apply for a certificate under subsection (1) :

- (a) the owner of a registered estate or interest in the land;
- (b) an occupier of the land;
- (c) a person who has entered or proposes to enter into a contract to purchase the land; (d) a mortgagee or prospective mortgagee of the land; (e) a person authorized to act on behalf of any person referred to in paragraph (a),(b) , (c) or (d) .

### Section 337 Council land information certificate

(1) A person may apply in writing to the general manager for a certificate in respect of information relating to land specified and clearly identified in the application.

(2) The general manager, on receipt of an application made in accordance with subsection (1) , is to issue a certificate in the prescribed form with answers to prescribed questions that are attached to the certificate.

(3) A certificate under subsection (2) relates only to information that the council has on record as at the date of issue of the certificate.

(4) A prescribed fee is payable in respect of the issue of a certificate.

(5) The general manager, on request, may provide in or with the certificate any other information or document relating to the land that the general manager considers relevant.

(6) A council does not incur any liability in respect of any information provided in good faith from sources external to the council.

(7) A person, with the consent of the occupier or owner of specified land, may request in writing to the general manager that an inspection be carried out of that land to obtain supplementary information relevant to that land.

(8) If the general manager agrees to a request under subsection (5) or (7), the general manager may impose any reasonable charges and costs incurred.

(9) In this section –

land includes –

- (a) any buildings and other structures permanently fixed to land; and
- (b) land covered with water; and
- (c) water covering land; and
- (d) any estate, interest, easement, privilege or right in or over land.

## USE OF COUNCIL SEAL

Date	Details	Signature
1/10/2024	Final Plan - SA 2021/013	Acting General Manager
28/10/2024	Final Plan - SA 2022/045	Acting General Manager
27/11/2024	Purchase Contract - 17 Esplanade West, Triabunna	Acting General Manager
4/12/2024	Final Plan - SA 2024/004	Acting General Manager
9/12/2024	Final Plan - SA 2024/014	Acting General Manager
10/12/2024	Grant Deed - Isolated Communities Resilience Grants	Acting General Manager

## COMMUNITY SMALL GRANTS PROGRAMME

Name	Amount donated \$	Date Approved
Spring Bay RSL Sub-Branch	\$1,000	23 October 2024
Freycinet Volunteer Marine Rescue Association	\$1,000	26 November 2024
Swansea Chamber Commerce – Swansea Local Events (Subcommittee)	\$1,000	26 November 2024
Friends of Buckland Church	\$700	26 November 2024

## EVENT SUPPORT / ASSISTANCE

Name	In-kind Assistance	Amount donated \$	Date Approved
Atlas Events – Coles Bay Triathlon	-Permit & Application Fees for access to council land -Advertising for the road closure. -Waste removal includes provision of wheelie bins and liners. -Access to the power box at Muir's Beach on the grassed area opposite Iluka.	\$4,000	23 October 2024
Triabunna Christmas Crew – Triabunna Christmas Parade and Festivities	-Permit & Application Fees for access to council land -Waste removal includes provision of wheelie bins and liners. - Traffic Management Support	\$2,500	26 November 2024

## SOCIAL MEDIA STATISTICS



### YOUTUBE

The internet YouTube platform is used to publish live Ordinary Council meetings each month to assist those in the community to view proceedings when they cannot attend themselves. There are currently 169 Subscribers.

	July - September	October – December	January – March	April – June
<b>YouTube Subscribers</b>	178	178	-	-
<b>YouTube Views</b>	426	251	-	-



### FACEBOOK

Facebook is used by Council to communicate a narrow range of activities, primarily current events that have a safety or hazard awareness message, such as flooding, infrastructure damage, weather events and so on.

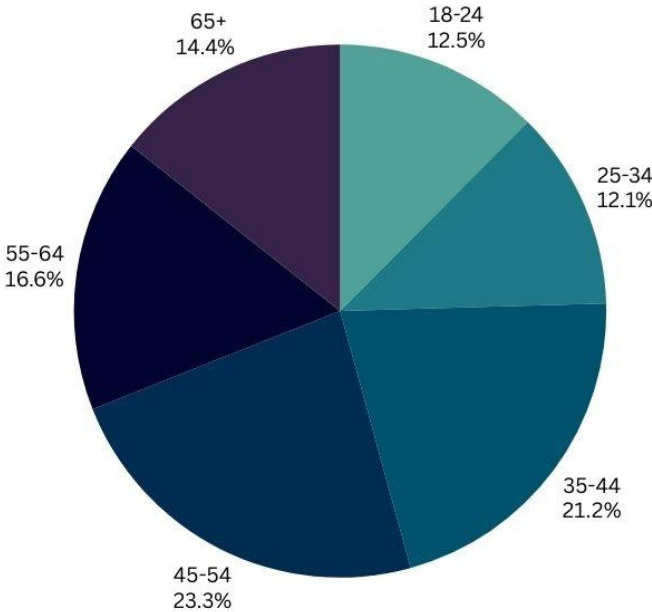
	July - September	October – December	January – March	April – June
<b>Facebook Page reach</b>	11,077	26,858	-	-
<b>Facebook Page new likes</b>	7	16	-	-
<b>Facebook Page Followers</b>	1393	1433	-	-

### GENDER OF FACEBOOK FOLLOWERS

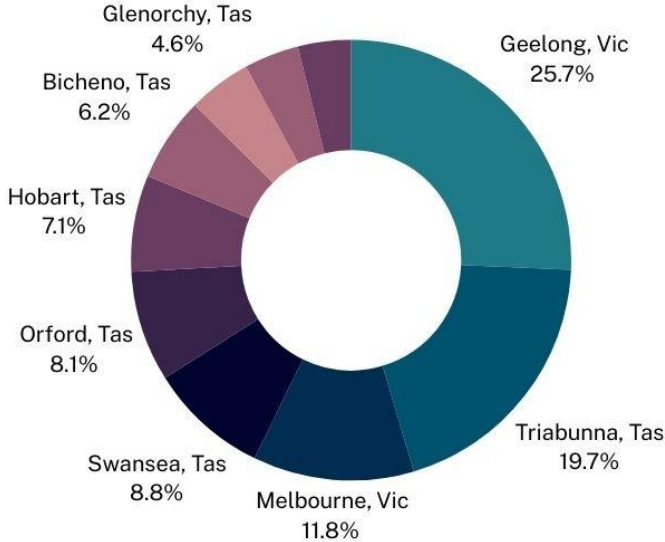


70% FEMALE | 30% MALE

### AGE OF FACEBOOK FOLLOWERS



### LOCATION OF FACEBOOK FOLLOWERS



## PLANNING & DEVELOPMENT STATISTICS

### PLANNING STATISTICS

	October - December	Total
<b>Development Applications Received</b>		
No Permit Required, Permitted, Discretionary	73	74
Subdivisions	6	3
<b>Development Applications Approved</b>		
No Permit Required	19	25
Permitted	16	7
Discretionary	17	29
Subdivisions	6	11
Applications Refused	0	1
Applications Withdrawn	2	4

### BUILDING AND PLUMBING STATISTICS

	October - December	Total
Building Permits Approved	6	13
Plumbing Permits Approved	10	24
Notifiable Building Work Approved	29	55
Notifiable Plumbing Work Approved	16	30
Low Risk Building Work	1	9
Low Risk Plumbing Work	5	14
Permit of Substantial Compliance	0	0
Building Certificates	0	0

### COMPLIANCE STATISTICS

	October - December	Total
Building Notices issued	5	5
Building Orders issued	0	0
Planning Enforcement Notices Issued	1	1

### ENVIRONMENTAL HEALTH STATISTICS

	October - December	Total
Immunisations	41	41
Food & Public Health Act Registrations		127
Food & Public Health Inspections	45	70
Notifiable Diseases	0	0
Sampling	8	9
Public Health/Environmental Health Complaints	8	13
On-site Wastewater Assessments/Permits	17	27
Form 49 & 50 Assessments/Inspections	2	3
New Food Business Enquiries	6	12
Development Application Assessments	1	2

## ANIMAL CONTROL STATISTICS

	October - December	Total
Dogs Registered	68	1118
Kennel Licenses Issued/Renewed	9	9
Dogs Seized	0	0
Dogs Surrendered	0	0
Dogs Euthanized	0	0
Dogs placed with Dogs' Homes of Tasmania	0	0
Caution Notices Issued	9	14
Infringement Notices Issued	116	120
Fire Abatement Enquires/Complaints	1	2

## FINANCIAL REPORTING

## Profit and Loss

Glamorgan Spring Bay Council

For the 6 months ended 31 December 2024

Account	YTD Actual	YTD Budget	Budget Var	Var %	2024/25 Budget	Notes
<b>Trading Income</b>						
Rate Revenue	13,950,242	13,871,977	78,265	1%	13,871,977	
Statutory Charges	335,677	336,498	(821)	0%	691,962	
User Charges	699,379	578,964	120,415	21%	1,026,149	
Grants	715,612	141,137	574,475	407%	1,467,660	
Interest & Investment Revenue	470,961	316,202	154,759	49%	632,404	
Contributions	257,379	165,000	92,379	56%	330,000	
Other Revenue	457,216	368,808	88,408	24%	646,335	
<b>Total Trading Income</b>	<b>16,886,465</b>	<b>15,778,586</b>	<b>1,107,879</b>	<b>7%</b>	<b>18,666,487</b>	
<b>Gross Profit</b>	<b>16,886,465</b>	<b>15,778,586</b>	<b>1,107,879</b>	<b>7%</b>	<b>18,666,487</b>	
<b>Capital Grants</b>						
Grants Commonwealth Capital - Other	401,381	1,862,443	(1,461,062)	-78%	2,662,443	
Grants Commonwealth Capital - Roads to Recovery	0	0	0	0%	497,000	
Grants State Capital - Other	895,806	1,012,500	(116,694)	-12%	2,626,623	
<b>Total Capital Grants</b>	<b>1,297,187</b>	<b>2,874,943</b>	<b>(1,577,756)</b>	<b>-55%</b>	<b>5,786,066</b>	
<b>Other Income</b>						
Net Gain (Loss) on Disposal of Assets	59,086	0	59,086	0%	201,200	
<b>Total Other Income</b>	<b>59,086</b>	<b>0</b>	<b>59,086</b>	<b>0%</b>	<b>201,200</b>	
<b>Operating Expenses</b>						
Employee Costs	2,637,475	2,748,432	(110,957)	-4%	5,496,864	
Materials & Services	4,300,294	4,273,497	26,797	1%	8,263,316	
Depreciation	1,925,663	1,861,514	64,149	3%	3,712,957	
Interest	52,858	85,783	(32,925)	-38%	170,757	
Other Expenses	140,735	133,930	6,805	5%	237,860	
<b>Total Operating Expenses</b>	<b>9,057,025</b>	<b>9,103,156</b>	<b>(46,131)</b>	<b>-1%</b>	<b>17,881,754</b>	
<b>Net Profit</b>	<b>7,829,441</b>	<b>6,675,430</b>	<b>1,154,011</b>	<b>17%</b>	<b>784,733</b>	
<b>Total Comprehensive Result (incl Capital Income)</b>	<b>9,185,714</b>	<b>9,550,373</b>	<b>(364,659)</b>	<b>-4%</b>	<b>6,771,999</b>	

## Profit and Loss Summary - Governance

Glamorgan Spring Bay Council  
For the 6 months ended 31 December 2024

Department is Governance.

<b>Account</b>	<b>YTD Actual</b>	<b>YTD Budget</b>	<b>Budget Var</b>	<b>Var %</b>	<b>2023/24 Budget</b>	<b>Notes</b>
<b>Trading Income</b>						
Statutory Charges	280	0	280	0%	0	
Other Revenue	67	0	67	0%	0	
<b>Total Trading Income</b>	<b>348</b>	<b>0</b>	<b>348</b>	<b>0%</b>	<b>0</b>	
<b>Gross Profit</b>						
	<b>348</b>	<b>0</b>	<b>348</b>	<b>0%</b>	<b>0</b>	
<b>Operating Expenses</b>						
Employee Costs	206,962	304,878	(97,916)	-32%	609,756	
Materials & Services	112,690	60,430	52,260	86%	103,110	
Depreciation	11,026	11,202	(176)	-2%	22,404	
Other Expenses	85,162	84,930	232	0%	169,860	
<b>Total Operating Expenses</b>	<b>415,840</b>	<b>461,440</b>	<b>(45,600)</b>	<b>-10%</b>	<b>905,130</b>	
<b>Net Profit</b>	<b>(415,492)</b>	<b>(461,440)</b>	<b>45,948</b>	<b>-10%</b>	<b>(905,130)</b>	
<b>Total Comprehensive Result (incl Capital Income)</b>	<b>(415,492)</b>	<b>(461,440)</b>	<b>45,948</b>	<b>-10%</b>	<b>(905,130)</b>	

**Corporate Services**  
 Glamorgan Spring Bay Council  
 For the 6 months ended 31 December 2024

Department is Corporate Services.

<b>Account</b>	<b>YTD Actual</b>	<b>YTD Budget</b>	<b>Budget Var</b>	<b>Var %</b>	<b>2023/24 Budget</b>	<b>Notes</b>
<b>Trading Income</b>						
Rate Revenue	11,739,050	11,679,318	59,732	1%	11,679,318	
Statutory Charges	45,957	49,998	(4,041)	-8%	99,996	
Grants	23,937	17,682	6,255	35%	191,961	
Interest & Investment Revenue	466,668	316,002	150,666	48%	632,004	
Other Revenue	324,884	317,998	6,886	2%	325,996	
<b>Total Trading Income</b>	<b>12,600,496</b>	<b>12,380,998</b>	<b>219,498</b>	<b>2%</b>	<b>12,929,275</b>	
<b>Gross Profit</b>	<b>12,600,496</b>	<b>12,380,998</b>	<b>219,498</b>	<b>2%</b>	<b>12,929,275</b>	
<b>Other Income</b>						
Net Gain (Loss) on Disposal of Assets	0	0	0	0%	201,200	
<b>Total Other Income</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0%</b>	<b>201,200</b>	
<b>Operating Expenses</b>						
Employee Costs	428,722	396,732	31,990	8%	793,464	
Materials & Services	1,311,412	1,543,883	(232,471)	-15%	2,279,445	
Depreciation	21,904	45,756	(23,852)	-52%	91,512	
Other Expenses	32,598	47,000	(14,402)	-31%	66,000	
<b>Total Operating Expenses</b>	<b>1,794,636</b>	<b>2,033,371</b>	<b>(238,735)</b>	<b>-12%</b>	<b>3,230,421</b>	
<b>Net Profit</b>	<b>10,805,860</b>	<b>10,347,627</b>	<b>458,233</b>	<b>4%</b>	<b>9,698,854</b>	
<b>Total Comprehensive Result (incl Capital Income)</b>	<b>10,805,860</b>	<b>10,347,627</b>	<b>458,233</b>	<b>4%</b>	<b>9,900,054</b>	

## Profit and Loss Summary - Community Development

Glamorgan Spring Bay Council

For the 6 months ended 31 December 2024

Department is Community Development.

<b>Account</b>	<b>YTD Actual</b>	<b>YTD Budget</b>	<b>Budget Var</b>	<b>Var %</b>	<b>2023/24 Budget</b>	<b>Notes</b>
<b>Trading Income</b>						
Statutory Charges	(8)	0	(8)	0%	0	
Grants	300	3,555	(3,255)	-92%	3,555	
Interest & Investment Revenue	0	200	(200)	-100%	400	
Other Revenue	3,204	0	3,204	0%	0	
<b>Total Trading Income</b>	<b>3,497</b>	<b>3,755</b>	<b>(258)</b>	<b>-7%</b>	<b>3,955</b>	
<b>Gross Profit</b>						
	<b>3,497</b>	<b>3,755</b>	<b>(258)</b>	<b>-7%</b>	<b>3,955</b>	
<b>Operating Expenses</b>						
Employee Costs	95,334	72,474	22,860	32%	144,948	
Materials & Services	51,608	36,110	15,498	43%	76,070	
Depreciation	25,698	25,062	636	3%	50,124	
<b>Total Operating Expenses</b>	<b>172,640</b>	<b>133,646</b>	<b>38,994</b>	<b>29%</b>	<b>271,142</b>	
<b>Net Profit</b>						
	<b>(169,143)</b>	<b>(129,891)</b>	<b>(39,252)</b>	<b>30%</b>	<b>(267,187)</b>	
<b>Total Comprehensive Result (incl Capital Income)</b>						
	<b>(169,143)</b>	<b>(129,891)</b>	<b>(39,252)</b>	<b>30%</b>	<b>(267,187)</b>	

## Profit and Loss Summary - Tourism and Economic Development

Glamorgan Spring Bay Council

For the 6 months ended 31 December 2024

Department is Tourism & Economic Development.

<b>Account</b>	<b>YTD Actual</b>	<b>YTD Budget</b>	<b>Budget Var</b>	<b>Var %</b>	<b>2023/24 Budget</b>	<b>Notes</b>
<b>Gross Profit</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0%</b>	<b>0</b>	
<b>Operating Expenses</b>						
Materials & Services	60,000	60,000	0	0%	115,000	
<b>Total Operating Expenses</b>	<b>60,000</b>	<b>60,000</b>	<b>0</b>	<b>0%</b>	<b>115,000</b>	
<b>Net Profit</b>	<b>(60,000)</b>	<b>(60,000)</b>	<b>0</b>	<b>0%</b>	<b>(115,000)</b>	
<b>Total Comprehensive Result (incl Capital Income)</b>	<b>(60,000)</b>	<b>(60,000)</b>	<b>0</b>	<b>0%</b>	<b>(115,000)</b>	

## Profit and Loss Summary - Development Services

Glamorgan Spring Bay Council

For the 6 months ended 31 December 2024

Department is Development Services.

<b>Account</b>	<b>YTD Actual</b>	<b>YTD Budget</b>	<b>Budget Var</b>	<b>Var %</b>	<b>2023/24 Budget</b>	<b>Notes</b>
<b>Trading Income</b>						
Statutory Charges	275,880	282,498	(6,618)	-2%	583,962	
User Charges	1,302	21,517	(20,215)	-94%	22,963	
Contributions	257,379	165,000	92,379	56%	330,000	
Other Revenue	1,738	4,002	(2,264)	-57%	8,004	
<b>Total Trading Income</b>	<b>536,299</b>	<b>473,017</b>	<b>63,282</b>	<b>13%</b>	<b>944,929</b>	
<b>Gross Profit</b>						
	<b>536,299</b>	<b>473,017</b>	<b>63,282</b>	<b>13%</b>	<b>944,929</b>	
<b>Operating Expenses</b>						
Employee Costs	596,061	556,872	39,189	7%	1,113,744	
Materials & Services	264,826	359,862	(95,036)	-26%	714,413	
Depreciation	17,722	13,500	4,222	31%	27,000	
<b>Total Operating Expenses</b>	<b>878,609</b>	<b>930,234</b>	<b>(51,625)</b>	<b>-6%</b>	<b>1,855,157</b>	
<b>Net Profit</b>						
	<b>(342,310)</b>	<b>(457,217)</b>	<b>114,907</b>	<b>-25%</b>	<b>(910,228)</b>	
<b>Total Comprehensive Result (incl Capital Income)</b>						
	<b>(342,310)</b>	<b>(457,217)</b>	<b>114,907</b>	<b>-25%</b>	<b>(910,228)</b>	

## Profit and Loss Summary - Animal Control

Glamorgan Spring Bay Council

For the 6 months ended 31 December 2024

Department is Animal Control.

<b>Account</b>	<b>YTD Actual</b>	<b>YTD Budget</b>	<b>Budget Var</b>	<b>Var %</b>	<b>2023/24 Budget</b>	<b>Notes</b>
<b>Trading Income</b>						
Statutory Charges	13,530	4,002	9,528	238%	8,004	
User Charges	16,143	19,688	(3,545)	-18%	29,318	
<b>Total Trading Income</b>	<b>29,673</b>	<b>23,690</b>	<b>5,983</b>	<b>25%</b>	<b>37,322</b>	
<b>Gross Profit</b>	<b>29,673</b>	<b>23,690</b>	<b>5,983</b>	<b>25%</b>	<b>37,322</b>	
<b>Operating Expenses</b>						
Employee Costs	29,100	46,176	(17,076)	-37%	92,352	
Materials & Services	22,898	3,942	18,956	481%	9,774	
Depreciation	3,890	4,008	(118)	-3%	8,016	
<b>Total Operating Expenses</b>	<b>55,888</b>	<b>54,126</b>	<b>1,762</b>	<b>3%</b>	<b>110,142</b>	
<b>Net Profit</b>	<b>(26,215)</b>	<b>(30,436)</b>	<b>4,221</b>	<b>-14%</b>	<b>(72,820)</b>	
<b>Total Comprehensive Result (incl Capital Income)</b>	<b>(26,215)</b>	<b>(30,436)</b>	<b>4,221</b>	<b>-14%</b>	<b>(72,820)</b>	

## Profit and Loss Summary - Marina & Wharf

Glamorgan Spring Bay Council

For the 6 months ended 31 December 2024

Department is Marina & Wharf.

<b>Account</b>	<b>YTD Actual</b>	<b>YTD Budget</b>	<b>Budget Var</b>	<b>Var %</b>	<b>2023/24 Budget</b>	<b>Notes</b>
<b>Trading Income</b>						
Statutory Charges	38	0	38	0%	0	
User Charges	541,281	372,847	168,434	45%	627,981	
Other Revenue	73	1,000	(927)	-93%	1,000	
<b>Total Trading Income</b>	<b>541,392</b>	<b>373,847</b>	<b>167,545</b>	<b>45%</b>	<b>628,981</b>	
<b>Gross Profit</b>	<b>541,392</b>	<b>373,847</b>	<b>167,545</b>	<b>45%</b>	<b>628,981</b>	
<b>Capital Grants</b>						
Grants Commonwealth Capital - Other	0	0	0	0%	100,000	
Grants State Capital - Other	0	0	0	0%	49,123	
<b>Total Capital Grants</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0%</b>	<b>149,123</b>	
<b>Operating Expenses</b>						
Employee Costs	10,895	24,288	(13,393)	-55%	48,576	
Materials & Services	58,571	90,255	(31,684)	-35%	154,927	
Depreciation	64,757	68,112	(3,355)	-5%	136,224	
Interest	25,110	25,704	(594)	-2%	51,408	
Other Expenses	22,975	0	22,975	0%	0	
<b>Total Operating Expenses</b>	<b>182,308</b>	<b>208,359</b>	<b>(26,051)</b>	<b>-13%</b>	<b>391,135</b>	
<b>Net Profit</b>	<b>359,084</b>	<b>165,488</b>	<b>193,596</b>	<b>117%</b>	<b>237,846</b>	
<b>Total Comprehensive Result (incl Capital Income)</b>	<b>359,084</b>	<b>165,488</b>	<b>193,596</b>	<b>117%</b>	<b>386,969</b>	

## Profit and Loss Summary - Building & Facilities

Glamorgan Spring Bay Council

For the 6 months ended 31 December 2024

Department is Buildings & Facilities.

<b>Account</b>	<b>YTD Actual</b>	<b>YTD Budget</b>	<b>Budget Var</b>	<b>Var %</b>	<b>2023/24 Budget</b>	<b>Notes</b>
<b>Trading Income</b>						
Interest & Investment Revenue	4,293	0	4,293	0%	0	
Other Revenue	62,965	45,808	17,157	37%	80,096	
<b>Total Trading Income</b>	<b>67,258</b>	<b>45,808</b>	<b>21,450</b>	<b>47%</b>	<b>80,096</b>	
<b>Gross Profit</b>	<b>67,258</b>	<b>45,808</b>	<b>21,450</b>	<b>47%</b>	<b>80,096</b>	
<b>Capital Grants</b>						
Grants Commonwealth Capital - Other	101,381	180,000	(78,619)	-44%	180,000	
Grants State Capital - Other	199,366	250,000	(50,634)	-20%	1,230,000	
<b>Total Capital Grants</b>	<b>300,747</b>	<b>430,000</b>	<b>(129,253)</b>	<b>-30%</b>	<b>1,410,000</b>	
<b>Other Income</b>						
Net Gain (Loss) on Disposal of Assets	19,694	0	19,694	0%	0	
<b>Total Other Income</b>	<b>19,694</b>	<b>0</b>	<b>19,694</b>	<b>0%</b>	<b>0</b>	
<b>Operating Expenses</b>						
Employee Costs	53,586	36,426	17,160	47%	72,852	
Materials & Services	232,588	243,488	(10,900)	-4%	489,673	
Depreciation	304,805	292,236	12,569	4%	584,472	
<b>Total Operating Expenses</b>	<b>590,979</b>	<b>572,150</b>	<b>18,829</b>	<b>3%</b>	<b>1,146,997</b>	
<b>Net Profit</b>	<b>(523,721)</b>	<b>(526,342)</b>	<b>2,621</b>	<b>0%</b>	<b>(1,066,901)</b>	
<b>Total Comprehensive Result (incl Capital Income)</b>	<b>(203,280)</b>	<b>(96,342)</b>	<b>(106,938)</b>	<b>111%</b>	<b>343,099</b>	

## Profit and Loss Summary - Works & Services

Glamorgan Spring Bay Council

For the 6 months ended 31 December 2024

Department is Bridges & Culverts, Emergency Management, Parks & Reserves, Plant Costs & Recoveries, Private Works, Roads & Footpaths, Sewer, Stormwater & Drainage, Town Maintenance, Waste Management.

Account	YTD Actual	YTD Budget	Budget Var	Var %	2023/24 Budget	Notes
<b>Trading Income</b>						
Rate Revenue	2,211,192	2,192,659	18,533	1%	2,192,659	
User Charges	140,652	111,314	29,338	26%	238,691	
Grants	691,375	119,900	571,475	477%	1,272,144	
Other Revenue	17,910	0	17,910	0%	0	
<b>Total Trading Income</b>	<b>3,061,129</b>	<b>2,423,873</b>	<b>637,256</b>	<b>26%</b>	<b>3,703,494</b>	
<b>Gross Profit</b>						
	<b>3,061,129</b>	<b>2,423,873</b>	<b>637,256</b>	<b>26%</b>	<b>3,703,494</b>	
<b>Capital Grants</b>						
Grants Commonwealth Capital - Other	0	1,682,443	(1,682,443)	-100%	2,382,443	
Grants Commonwealth Capital - Roads to Recovery	0	0	0	0%	497,000	
Grants State Capital - Other	696,440	762,500	(66,060)	-9%	1,347,500	
<b>Total Capital Grants</b>	<b>696,440</b>	<b>2,444,943</b>	<b>(1,748,503)</b>	<b>-72%</b>	<b>4,226,943</b>	
<b>Other Income</b>						
Net Gain (Loss) on Disposal of Assets	39,392	0	39,392	0%	0	
<b>Total Other Income</b>	<b>39,392</b>	<b>0</b>	<b>39,392</b>	<b>0%</b>	<b>0</b>	
<b>Operating Expenses</b>						
Employee Costs	1,189,505	1,318,236	(128,731)	-10%	2,636,472	
Materials & Services	2,075,775	1,831,788	243,987	13%	4,237,226	
Depreciation	1,401,320	1,343,012	58,308	4%	2,675,953	
Other Expenses	0	2,000	(2,000)	-100%	2,000	
<b>Total Operating Expenses</b>	<b>4,666,600</b>	<b>4,495,036</b>	<b>171,564</b>	<b>4%</b>	<b>9,551,651</b>	
<b>Net Profit</b>						
	<b>(1,605,471)</b>	<b>(2,071,163)</b>	<b>465,692</b>	<b>-22%</b>	<b>(5,848,157)</b>	
<b>Total Comprehensive Result (incl Capital Income)</b>						
	<b>(869,638)</b>	<b>373,780</b>	<b>(1,243,418)</b>	<b>-333%</b>	<b>(1,621,214)</b>	

## Profit and Loss Summary - Prosser Plains Raw Water Scheme

Glamorgan Spring Bay Council

For the 6 months ended 31 December 2024

Department is Prosser Plains Raw Water Scheme.

<b>Account</b>	<b>YTD Actual</b>	<b>YTD Budget</b>	<b>Budget Var</b>	<b>Var %</b>	<b>2023/24 Budget</b>	<b>Notes</b>
<b>Trading Income</b>						
User Charges	0	53,598	(53,598)	-100%	107,196	
Other Revenue	0	0	0	0%	231,239	
<b>Total Trading Income</b>	<b>0</b>	<b>53,598</b>	<b>(53,598)</b>	<b>-100%</b>	<b>338,435</b>	
<b>Gross Profit</b>						
	<b>0</b>	<b>53,598</b>	<b>(53,598)</b>	<b>-100%</b>	<b>338,435</b>	
<b>Operating Expenses</b>						
Employee Costs	0	3,966	(3,966)	-100%	7,932	
Materials & Services	40,271	42,734	(2,463)	-6%	81,668	
Depreciation	54,031	58,626	(4,595)	-8%	117,252	
Interest	27,748	60,079	(32,331)	-54%	119,349	
<b>Total Operating Expenses</b>	<b>122,049</b>	<b>165,405</b>	<b>(43,356)</b>	<b>-26%</b>	<b>326,201</b>	
<b>Net Profit</b>	<b>(122,049)</b>	<b>(111,807)</b>	<b>(10,242)</b>	<b>9%</b>	<b>12,234</b>	
<b>Total Comprehensive Result (incl Capital Income)</b>	<b>(122,049)</b>	<b>(111,807)</b>	<b>(10,242)</b>	<b>9%</b>	<b>12,234</b>	

## CORPORATE CALENDAR

Document / Item	Statutory Y/N	Date Last Updated	Responsible Officer	Review Cycle	Comments
Annual Plan & Budget Estimates	Yes	Jul-24	Director Corporate & Community	Annual	Adopted July 2024. Commence in March each year
Annual Report	Yes	Dec-23	General Manager	Annual	Adopted at December AGM - 10 December 2024
Applying for Grants on Council Land Policy	No	Apr-21	Director Planning & Development	4 years	
Asset Management Policy	Yes	Aug-24	Director Works & Infrastructure	4 years	Reviewed August 2024.
Audit Panel Charter	Yes	Jun-24	Director Corporate & Community	4 years	Adopted in June 2024.
Australian Citizenship Ceremony Dress Code	Yes	Feb-20	General Manager	4 years	
Budget	Yes	Jun-24	Director Corporate & Community	Annual	Budget adopted at Special Council Meeting on 9th July 2024. Commence in March each year
Business Continuity Plan	Yes	Feb-24	General Manager	2 years	
Car Parking Cash-In-Lieu Contribution Policy	No	Sep-22	Director Planning & Development	4 years	
Coastal Erosion & Inundation Policy	No	New	Director Planning & Development	4 years	To be developed
Code for Tenders and Contracts	Yes	Aug-28	Director Works & Infrastructure	4 years	Reviewed August 2024.
Communications & Engagement Framework	Yes	Apr-22	Director Corporate & Community	4 years	
Community Recovery Plan	Yes	Feb-21	Director Works & Infrastructure	4 years	
Community Small Grant Policy	No	Sep-10	Director Corporate & Community	4 years	In progress
Conservation Covenant Rebate Policy	Yes	May-19	Director Corporate & Community	2 years	
Corporate Branding Policy	No	New	General Manager	4 years	To be developed
Corporate Credit Card Policy	No	Apr-20	Director Corporate & Community	4 years	
Council Advertising Policy	No	Jan-22	General Manager	4 years	
Council Meetings - Audio/Visual Recording	Yes	Aug-22	General Manager / Executive Officer	As required	Proposed changes not approved November 2024 council meeting
Council Workshop Policy	No	Jan-23	General Manager	4 years	
Councillor Allowances & Expense Reimbursement Policy	Yes	May-24	General Manager	4 years	Reviewed May 2024
Customer Service Charter	Yes	Sep-23	Director Corporate & Community	4 years	Reviewed and adopted at 26 September 2023 Ordinary Council Meeting
Dealing with unreasonable customer conduct	No	Mar-24	Director Corporate & Community	4 years	
Debt Collection Procedure	Yes	New	Director Corporate & Community	4 years	In progress
Delegation Register	Yes	Oct-24	General Manager	As required	Revised register adopted at October 2024 Council Meeting
Dog Management Policy 2019-2025	Yes	Jan-20	Director Planning & Development	4 years	Initial consultation has commenced with key stakeholders. Broader community consultation to occur following adoption of Orford Foreshore MasterPlan. Awaiting feedback from Parks.
Employee Code of Conduct Policy - Staff	No	Mar-22	General Manager	4 years	
Enterprise Agreement	Yes	Jul-22	General Manager / Internal Review Committee	3 years	
Environmental Bylaw	Yes	May-20	Director Planning & Development	4 years	Gazetted 23 May 2020
Fee Exemption and Reduction Policy	Yes	Oct-24	Director Planning & Development	4 years	
Fees & Charges Register	Yes	Jun-24	Director Corporate & Community	Annual	Commence in March each year
Financial Hardship Assistance Policy	No	Apr-20	Director Corporate & Community	4 years	To be reviewed initially in July 2021
Financial Management Strategy	Yes	Jul-21	Director Corporate & Community	2 years	Review as required
Financial Reserves Policy	Yes	Apr-20	Director Corporate & Community	As required	
Flora & Fauna Plans	Yes	Oct-14	Director Planning & Development	4 years	Review placed on hold for the next financial year. The current F&F plans still remain current until the review takes place.
Fraud Control Policy	Yes	Apr-20	Director Corporate & Community	2 years	
Gifts & Donations Policy	Yes	Aug-21	General Manager / Executive Officer	3 years	In progress , draft to go to January council meeting.
Implementation of Records Management System	Yes	Jun-21	Director Corporate & Community	Complete	SharePoint

Document / Item	Statutory Y/N	Date Last Updated	Responsible Officer	Review Cycle	Comments
Information Management Policy	Yes	Jul-21	Director Corporate & Community	4 years	In progress
Investment Policy	Yes	Aug-15	Director Corporate & Community	As required	In progress
Leasing & Licensing of Council Owned & Managed Property	No	Mar-23	Director Planning & Development	March 2024, thereafter 4 years	Adopted in April 2023.
Long Term Financial Management Plan	Yes	Dec-21	Director Corporate & Community	Updates as required	In progress for March 2023
Media Policy	No	Mar-23	General Manager / Executive Officer	4 years	
Municipal Emergency Management Plan	Yes	Sep-23	Director Works & Infrastructure	2 years	Complete
Pandemic Plan	Yes	May-23	Director Works & Infrastructure	2 years	Incorporated in Municipal Emergency Management Plan
Personal and Private information Policy	Yes	Oct-21	General Manager	2 years	Review in progress. To go to January 2025 Council Meeting
Priority Projects	No	Feb-24	General Manager	Annual	Reviewed February 2024.
Private Works Policy	No	Jun-20	Director Works & Infrastructure	4 years	Update with reference to audit findings
Public Art and Memorial Policy	No	Sep-22	Director Works & Infrastructure	4 years	In progress , draft to January Council meeting.
Public Interest Disclosure Procedures	Yes	Jul-24	General Manager	3 years	Reviewed in July 2024.
Public Land Register	Yes	New	Director Planning & Development	4 years	To be developed 2022/23
Public Open Space Contribution Policy	No	Feb-21	Director Planning & Development	4 years	
Rate Relief for Community Groups Policy	Yes	Sep-23	Director Corporate & Community	4 years	
Rate Relief for Religious Organisations Policy	Yes	Apr-20	Director Corporate & Community	4 years	
Rates and Charges Policy	Yes	Jun-21	Director Corporate & Community	4 years	
Rates Resolution	Yes	Jun-24	Director Corporate & Community	Annual	Commence in April each year
Recognition of continuous years of service - Councillors and Staff Policy	No	Sep-19	General Manager	As required	Review in progress.
Recruitment Policy	No	Feb-22	General Manager	4 years	
Related Party Disclosure Policy	Yes	Oct-24	Director Corporate & Community	3 years	Adopted at October 2024 Council Meeting
Risk Management Policy	Yes	Jun-20	Director Corporate & Community	Annual	
Risk Management Strategy	Yes	Jun-20	Director Corporate & Community	2 years	
Risk Register	Yes	Sep-25	General Manager	Annual	
S24 Review	No	Oct-20	General Manager	4 years	In progress
Safeguarding Children and Young People Policy	Yes	Dec-23	General Manager	1 year	
Strategic Asset Management Plan	Yes	Nov-24	Director Works & Infrastructure	4 years	Adopted in November 2024.
Strategic Plan	Yes	Feb-24	General Manager	4 years	Reviewed in February 2024.
Tree Management Policy	No	Sep-22	Director Works & Infrastructure	4 years	
Triabunna Marina and Wharf Precinct Policy	No	Jul-22	Director Works & Infrastructure	4 years	
Unsealed Roads Policy	No	Aug-24	Director Works & Infrastructure	4 years	Reviewed August 2024.
Use of Council Logo Policy	No	Sep-19	General Manager / Executive Officer	4 years	Review in progress.
Use of Council's Common Seal Policy	No	Sep-23	General Manager / Executive Officer	4 years	Reviewed and adopted at 26 September 2023 Ordinary Council Meeting
Use of Electronic Devices	No	Nov-19	Director Corporate & Community	4 years	To be reviewed by no later than 2022 and thereafter, every four years. Policy review in progress
Volunteer Policy	No	Sep-19	General Manager	4 years	
Waste Management Policy	No	Aug-24	Director Works & Infrastructure	4 years	Reviewed August 2024.
Weed Management Plan	Yes	Jan-23	Director Works & Infrastructure	5 years	Draft developed

## COUNCIL MOTION TRACKING DOCUMENT

MEETING DATE	ITEM NO.	DECISION NO.	TITLE	ACTION OFFICER	DECISION	STATUS
30 Apr 2019	6.1	82/19	Policy for Users of Hall Facilities	GM	Council to formulate and implement a Policy of Acceptable Practices and Requirements for users of Council Hall facilities.	In progress. Policy to be developed and workshopped.
27 Aug 2019	7.5	144/19	Holkham Court, Orford – Stormwater Assessment	GM	Works are implemented as outlined in the report.	Subdivision work that included stormwater impact complete. Culvert upgrade complete. Works in private land to follow on in consultation with land owners.
28 Jan 2020	7.4	22/20	Re-endorsement of the Dog Management Policy and associated Declared Areas including Dog Exercise Yards	DPD	That: a) the date on which the Declared areas in the re-endorsed dog policy and the new declared dog exercise areas take effect, and b) the period during which the declaration remains in force.	Ongoing – Awaiting confirmation from Parks & Wildlife Services.
28 September 2021	8.3	167/21	Swanwick Foreshore Erosion	DWI	That Council: 1. Ceases any further involvement in coastal erosion mitigation at the Swanwick Drive vicinity, and elsewhere in the municipality and; 2. Develops a Policy on coastal erosion and inundation.	Complete. Policy development under investigation.
22 February 2022	8.4	36/22	Glamorgan Spring Bay Council Section 24 Special Committees	GM	That Council: 1. Endorses a review of the Guidelines for Section 24 Special Committees of Council. 2. Endorses a review process for each individual Section 24 Special Committee.	In progress. Committees have been advised of the Council decision and that a Council Officer will be in contact in due course to work collaboratively with the Committee on the review.
22 March 2022	8.8	62/22	Swansea Helipad Proposal	DWI	That Council endorse the proposal to develop land, within planning and statutory confinements and in conjunction with other emergency management stakeholder agencies at 76 Maria Street Swansea for emergency preparedness and response purposes; that being the development of helicopter staging infrastructure through grant funding and inter-agency cooperation.	Ongoing liaison for the planning of the project through June. Propose to commence design in July 2022. Further survey to inform design underway. Project abandoned. Not able to be implemented. Complete.
26 April 2022	8.8	83/22	Bicheno Triangle Final Design for Tender	DWI	That council endorse the proposed design and authorise officers to proceed to tendering with a view to construction.	Scope reduced. Developing smaller tender packages – quote received – contract awarded. Works to commence on site soon with completion by the end of the 2024-25 financial year.
25 October 2022	8.4	224/22	Mulching Green Waste	DWI	That Council advise the public that a coarse mulch is available to pick up in domestic quantities from the Orford Transfer Station at the collector's risk and from time to time at no cost.	Process and timing for public notification and dispersal being developed. Other mulching options being investigated to see if better quality can be produced. Council to purchase mulcher in conjunction with DSRA who have been successful in attracting a grant for half the purchase funds. Mulch being collected by public as available. Complete.
23 May 2023	8.2	106/23	Swansea Loo with a View Future	DWI	That: 1. Council remove the existing turpentine piles and offer them for sale 2. Council install the second toilet pod at a suitable distance on the northern side of the existing toilet to enable the utilisation of existing sewer and water connections.	Investigation and design for new location being progressed. Poles removed.
25 July 2023	8.1	157/23	Local Government Reform	GM	That: 1. The General Manager provides a further report on the completed community survey at the next Council meeting. and; 2. Considering the complexity that Glamorgan Spring Bay Council has with options that include a possible North/South split, that a stage 2 response to the Local Government Review Board (due August 2, 2023) will be necessarily brief. and; 3. The response will indicate that GSBC will be willing to continue to engage with the Tasmanian Government and neighbouring Councils to identify reforms that will meet the principles of the Local Government review and be to the benefit of the communities concerned. and; 4. That the Tasmanian Government be requested to fund and model any potential Local Government reform identified in point 3 above for consideration by Council and community before any final decisions are made.	Ongoing. Director of Local Government to workshop the path forward at February 2025 workshop to inform a new council resolution on continued support for the process of investigating the positive and negative outcomes of alternative proposals including no change. Complete.
26 September 2023	8.7	215/23	Our Park Orford community Response to survey	DWI	That Council refers the proposals associated with this report to a future workshop to consider how the Park may be developed to promote the interests of the community.	Underway.
24 October 2023	8.7	246/23	Disposal of Council Land - 50 Beattie Avenue, Bicheno	DPD	That Council: 1. RESOLVE under section 178 of the Local Government Act 1993 (the Act) to form an intention to dispose, exchange or lease of public land, being 50 Beattie Street, Bicheno (Title Ref: 62307/50) (the Land) 2. AUTHORISE the General Manager to take all actions necessary to complete public notification of Council's intent to exchange, sell or lease the land in accordance with section 178 of the Act, and 3. AUTHORISE the General Manager to consider and acknowledge any objection received pursuant to section 178(6) of the Act and report to a future Council meeting.	Ongoing – Report will be presented to future Council meeting.
24 September 2024	8.3	173/24	Request for Event Support - Festival of Small Halls (Swansea)	DCC	That Council approve \$1,000 from the events budget for the Council-run event 'Small Halls' to keep ticket prices affordable and cover any venue cost shortfalls.	Complete
22 October 2024	8.1	194/24	Proposed Council Office Closure – 2024 Christmas and New Year Holiday Period	EO	That Council endorses the closure of the Triabunna Council Offices from 12:00pm on Thursday 19 December 2024, to reopen at 9:00am on Friday 20 December 2024; and from 4:30pm on Tuesday 24 December 2024 to reopen on Tuesday 2 January 2025 at 9.00am.	Advertising prepared. Complete.

22 October 2024	8.2	195/24	Proposed Schedule - 2025 Ordinary Meetings of Council	EO	That Council by absolute majority: 1. Adopts the following schedule of dates for the 2025 Ordinary Meetings of Council; and 2. That the 2025 Annual General Meeting of the Glamorgan Spring Bay Council be held on Tuesday 9 December 2025 commencing at 5.30pm; and 3. That Special Meetings of Council can be held at any time.	Advertising prepared. Complete.
22 October 2024	8.3	196/24	Review of Delegation Register	EO	That Council endorses the revised Delegations Register as attached to this report item.	Complete.
22 October 2024	8.4	197/24	Review of Related Party Disclosures Policy	EO	That Council adopts the revised Related Party Disclosures Policy as attached to this report item effective 22 October 2024.	Complete.
22 October 2024	8.5	198/24	Fee Exemption and Reduction Policy	EO	That Council rescinds the Planning and Building Fees Policy and adopts the Fee Exemption and Reduction Policy as attached to this report item effective 22 October 2024.	Complete.
22 October 2024	8.7	200/24	Community Small Grant - Spring Bay RSL Sub-Branch Inc	DCC	That Council approve the application for Community Small Grant funding of \$1,000 to Spring Bay RSL Sub-Branch Inc as a contribution towards the permanent enclosure of the Triabunna RSL club BBQ extension.	Complete
22 October 2024	8.8	202/24	Request for Event Support - Coles Bay Triathlon 2025	DCC	That Council provides to Atlas Events Pty Ltd ABN 35 650 446 512 for the Coles Bay Triathlon to be held on 8 February 2025 the following event grant funding and support: 1. Cash contribution of \$4,000 towards promoting the Coles Bay Triathlon and marketing campaigns and general event costs; and 2. In kind contribution of Council services that are within the usual range of operational works as resources permit including: a. Advertising fees for the road closure of Council owned road; b. Application fees for the recreational space (green area); c. Supply, deliver and collect, 12 rubbish bins (red lid) and liners for the event.	Complete
26 November 2024	8.1	215/24	Primary care Rural Innovative Multidisciplinary Model (PRIMM) Project and Spring Bay Health Hub Proposal	DPD	That Council: 1. Commend the PRIMM report commissioned by cohealth to federal and State health authorities for consideration of implementation, and; 2. Proposes the Spring Bay Health Hub to State and Federal health authorities for consideration.	Complete
26 November 2024	8.2	216/24	Strategic Asset Management Plan Version Update	DWI	That Council adopts the Draft Strategic Asset Management Plan and uses this as a primary information source in the review of the Long-Term Financial Plan.	Complete
26 November 2024	8.4	217/24	Hobart Airport Flight Path Change Proposals	AGM	That Council provides a response to the Flight Path consultants advising that the existing flight path be retained because the acceptance of the proposed variation will adversely effect the tourist quality of the East Coast of Tasmania to the detriment of all of Tasmania.	Complete
26 November 2024	8.6	221/24	Community Small Grant Application - Freycinet Volunteer Marine Rescue Association Inc	DCC	That Council approve the application for Community Small Grant funding of \$1,000 to Freycinet Volunteer Marine Rescue Association Inc towards the Boat Catch for the rescue vessel.	Complete
26 November 2024	8.7	222/24	Community Small Grant Application - Swansea Local Events Committee	DCC	That Council approve the application for Community Small Grant funding of \$1,000 to Swansea Local Events Committee (auspiced by Swansea Community and Men's Shed Inc) to support insurance and entertainment at the Swansea Car, Bike and Truck Show on Saturday, 19 April 2025.	Complete
26 November 2024	8.8	223/24	Community Small Grant Application - Friends of Buckland Church	DCC	That Council approve the application for Community Small Grant funding of \$700 to Friends of Buckland Church for the choir fee, lollies, and soft drinks for the Buckland Christmas Carols event.	Complete
26 November 2024	8.9	224/24	Request for Event Support - Triabunna Christmas Crew	DCC	That Council approve \$2,500 from the events budget for the application of event support from Triabunna Christmas Crew Inc for Triabunna Christmas Parade and Festivities on Friday 13 December 2024 towards the entertainment for the event.	Complete

## ANNUAL PLAN PERFORMANCE REPORT

FOCUS AREA	ACTIONS (2024/25)	RESPONSIBLE DEPARTMENT	PROGRESS
<b>STRATEGIC PLAN   1. OUR GOVERNANCE AND FINANCE</b>			
Best practice governance, risk and financial management.	Benchmarking	All Departments	Benchmarks reviewed where available
	Investigate Carbon Accounting - future requirements		Consultant review conducted and report pending.
	Review 10-year Strategic Plan 2020-2029		Commenced with half term strategic planning workshop and review of council's key risks.
	Review Long Term Financial Management Plan		Strategic AMP adopted to inform LTFP review.
Planned asset renewal expenditure based on agreed asset management plans	Progressive delivery of adopted capital works program for 2024-25	Works and Infrastructure	New works being designed and projects commenced and progressively being completed.
	Asset revaluations undertaken where required		Complete for 2024.
A dedicated process to ensure rates and other fees are collected in a timely manner	Debtors reviewed monthly with timely escalation of unpaid debts to collection agencies and Local Government Section 137 as they fall due.	Corporate and Community	Underway and ongoing.
Cash flow managed to ensure current liabilities can be paid from unrestricted (available) cash.	Cashflow statement reported monthly.	Corporate and Community	Reported at each council general meeting.
	Adequate unrestricted cash made available in annual budget.		Reports of status published at each council general meeting.
Realistic budgets with income and expenditure monitored closely	2025-26 budget guided by governance principles within adopted Financial Strategy and Long Term Financial Management Plan documents.	Corporate and Community	Underway.
	Income and expenditure reports with material variances to budget provided to Council monthly.		Reported at each council general meeting.
Advocating and lobbying effectively on behalf of the community.	Action various opportunities as they arise.	All Departments	Case made to government for aged care related Medical services in Orford/Triabunna
<b>STRATEGIC PLAN   2. OUR COMMUNITY</b>			
Developing our facilities to be accessible and inclusive for all.	All abilities needs considered in design of new and modified facilities	All Departments	Considerations made in design and replacement of existing infrastructure
	Develop an Inclusion Plan for council consideration		Yet to begin
Support and facilitation of social activities that promote community wellbeing.	Provision of support to events and activities in the form of Community Small Grant and Event funding.	Corporate and Community	Small grant applications processed on a monthly basis and funds distributed once approved at Council General Meeting.
Collaboration with Councils contracted medical provider to improve health services.	Work with the cohealth consortium to contribute to the East Coast Tasmania, Primary care Rural Innovative Multidisciplinary Models (PRIMM) Project.	Planning and Development	Ongoing participation in consortium. Cohealth presented findings at October Workshop. PRIMM report commended to government.
Improvement of access for all abilities across internal and external environments.	Consideration given to likely Inclusion Plan actions as plan proceeds in development	Works and Infrastructure	Design briefs include requirements for all ability provision
Advocacy for access and coordination of reasonable transport services	Action various opportunities as they arise.	All Departments	Ongoing.
Support for the arts, cultural activities, programs and events.	Provision of support to events and activities in the form of Community Small Grant and Event funding.	All Departments	Cash and in-kind contributions being processed in accordance with policy and council resolutions.
Support to create an informed and involved community by developing relevant and accessible communication channels.	Provision of information to communities through Councils communication channels including Website calendar of events, social media outlets, print media, Seaspeak newsletter, onsite forums and project launch events.	All Departments	Communication mediums developed and dispersed – Seaspeak, annual plan, localised information through social media, newspapers and newsletters.
The resourcing and maintenance of organisational capacity to prevent, prepare for, respond to and promote recovery from emergencies impacting our communities.	Audit of Emergency Management resourcing conducted through Local Government Association Tasmania (LGAT)	Works and Infrastructure	Audit complete. Report to come.
	Training for staff is identified and delivered in all aspects of Emergency Management		Training being programmed and completed.
Implementing community consultation to inform critical Council	Community survey conducted and used to inform budget priorities	All Departments	Surveys included in background for strategic plan review

decisions.	Specific consultation undertaken on discreet initiatives		Surveys conducted, working groups facilitated, interest groups engaged.
The engagement of Local Government Reform initiatives to navigate the future shape of local government across our area of influence.	Investigate the format and content of the proposed: *Community Engagement Plan; *Workforce Development Plan; *Elected Member Capability and Professional Development Plan; *Financial and Asset Sustainability Plan, to meet the requirements of the New Local Government Act, and actively engage to change required for implementation.	All Departments	Update of Strategic AMP complete. Working with Office of Local Government on all reform recommendations as they arise.
	Participate in the boundary adjustment proposal investigations and associated community consultation required.		Keeping in communication with the Executive Director of Local Government and collaborating with neighbour councils and Office of Local Government.

### STRATEGIC PLAN | 3. INFRASTRUCTURE AND SERVICES

Continuation of our asset management journey to maturity of processes and policy conformance across all Council assets	Asset Management Team functions effectively to deliver asset management functions of Council.	Works and Infrastructure / Corporate and Community	Meetings held as scheduled; agenda items progressed.
	Reports to Council incorporate asset management implications for operational and capital works		Directorate reports include Asset Management practice information and implications where relevant.
Providing and managing a safe and well-maintained road and bridge network across the municipality	Bridge Inspections are funded and reports are used to inform maintenance and renewal programs	Works and Infrastructure	Challenges with bridge funding in terms of grant approvals. Working with State Growth to develop grant applications for Wielangta Road.
	Bridge renewal works incorporate climate change considerations		Scoping of works considers likely climate change impacts.
Maintaining public amenities, marine and recreational facilities, and plan for future needs.	Actions for Public Amenities Strategy implemented progressively	Works and Infrastructure	Draft Strategy presented Council at the January Workshop
	Planned and reactive maintenance needs are resourced and actioned in a timely way		Programs are developed and implemented in response to inspections.
	Asset Management plans are updated progressively		Strategic AMP and other portfolio plans are up to date.
	10 Year capital program progressively updated		10 year plan development occurs
Advocacy for improved access and speeds of telecommunications services.	Advocacy through meetings and correspondence as opportunities present or are created	Works and Infrastructure	Participation in industry wide initiatives
Setting clear annual budget priorities to meet needs and community expectations in consultation with the community.	Asset Management Plans updated as due	Works and Infrastructure	Strategic AMP update adopted November 2024
	Asset Management Plan Improvement actions Implemented		Improvement plan actions reported through AM committee
	Asset Management Plan data used to inform decisions of Council		Asset data maintained to provide best current information for reports to council.
Securing grants and contributions to deliver capital works projects and operating programs effectively	Grant applications made for appropriate projects and subject to co-contribution capacity of council	Works and Infrastructure	Grant applications being considered, applied for and acquitted as successful.
	Development contributions for infrastructure provision are included in development permits and funds are used for their purpose		Ongoing
Implementing maintenance and renewal programs for Council's buildings portfolio and develop plans for future needs.	Major Maintenance allocations made to fund significant non-capital maintenance works	Works and Infrastructure	Work in progress
	Annual inspections for building componentry and services conducted		Compliance inspections completed. Public Amenities inspected to inform strategy development.
	Identified capital works included in 10 year capital program		10 year program development progressing.
Providing a range of cost-effective waste services to meet community needs.	Participation in Southern Tasmania Regional Waste Authority and its programs	Works and Infrastructure	Attendance and participation in waste initiatives through TasWaste South. Garage Sale Trail participation complete.
	Monitor industry development and initiate actions to capitalise on regional innovations		TasWaste South assist with industry wide information and updates on initiatives
	Promote waste reduction		Garage Sale Trail promotion for waste reduction for home owners.
Developing and implementing infrastructure provision strategies and plans that consider whole of municipality service priorities	Maintain currency with industry innovations, Codes, Standards and legislative requirements	Works and Infrastructure	Relevant Training and Professional Development undertaken by staff. Policies updated or developed to reflect current requirements.
	Develop/Modify implement plans in accord with current Codes, Standards and legislation		Review of Strategic Asset Management Plan complete

### STRATEGIC PLAN | 4. OUR ENVIRONMENT

Implementing strategies to respond to climate change.	Implement actions from the Glamorgan Spring Bay NRM & Climate Resilience Strategy and the Climate Change Adaptation Plan 2023	All Departments	There has been significant work on the actions within the Glamorgan Spring Bay NRM & Climate Resilience Strategy. A key priority which has commenced is the development of the Weed Strategy. This should be completed by December 2024.
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	Form a Policy position on Coastal Inundation		Ongoing
	Engage with LGAT Climate Capability Working Group and its Initiatives		Engagement commenced
Reviewing and updating existing Council strategies and plans.	Continue to develop Bicheno Stormwater Catchment Plans	Works and Infrastructure	One plan completed for business area.
Involving, engaging, and equipping groups and individuals in Natural Resource Management.	Support and guidance provided to Natural Resource Volunteer groups throughout the municipality	Planning and Development	Both Staff and the Landscape Recovery Foundation are actively engaged with volunteer groups across the municipality.
Investing in external expertise and capacity to complement Glamorgan Spring Bay Council resources.	Maintain Partnership with Landscape Recovery	Planning and Development	Landscape Recovery Foundation MOU is well progressed. The LRF Annual Report was presented to the October Ordinary Council. NRM services being provided to Council through LRF.
Undertaking Planning functions, including development engineering, to support and manage growth in our municipality including effective future development facilitation.	Climate adaptation needs considered in engineering conditioning of subdivision development	Works and Infrastructure	Climate Change modelling required for stormwater modelling. Stormwater Policy for new developments draft reviewed – to go to January council meeting.
The provision of services and policies to ensure the natural and built spaces are safe from unwanted animal activity and protect native flora and fauna.	Adopt the Dog Management Policy and implement the changes	Planning and Development	The Policy has been delayed due to staff shortages and required approvals from Parks and Wildlife Services as a key landowner of many of the declared areas.



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